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| Collaboration - simplified | | |
| File storing and sharing – made easy with OneDrive! | | |
| Simple file storage and management  OneDrive provides a simple, secure way to store and manage your files – anytime, anywhere. | |  |
|  | Check out the Microsoft 365 Training Site <Insert link to ‘Save and share files with OneDrive for Business’ Scenario playlist**>** for resources to get started with OneDrive. | |
|  | | |
| <insert logo here> | | |



Please delete this bar before sending

This email template is designed for you to send to your organization post launch as part of a communications campaign to drive awareness, readiness and adoption of new, enhanced ways to work. Please customize the areas shown in orange below.